

অসম চৰকাৰ



**GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER
KAMRUP METROPOLITAN DISTRICT::GUWAHATI
(PERSONNEL BRANCH)**

Telephone – 0361-2540149

Fax – 0361-2544452

E-mail- dc-kamrupm@nic.inWeb Site – www.kamrupmetro.assam.gov.in

ADVERTISEMENT

In pursuance of notification no. IT.206830/3 dated 20th October, 2023 of the Information Technology Department, Government of Assam, the District Commissioner cum Chairperson, District e-Governance Society (DeGS), Kamrup Metropolitan District invites applications from the eligible Indian citizen and permanent resident of Assam for the following posts under the DeGS, Kamrup Metropolitan District on contractual basis initially for a period of 11 (eleven) months.

Sl No.	Name of the Post	No. of post	Monthly fixed remuneration
1	District Project Manager (DPM)	1 (one)	Rs. 22,000.00
2	District Technical Support Staff (DTSS)	2 (two)	Rs. 14,000.00

Intending candidates may visit the website www.kamrupmetro.assam.gov.in for downloading the application form and for further details regarding educational qualification requirement, age requirement, selection procedure, etc.

Signed by

Sumit Sattawan

Date: 01/02/2024 14:00:57

Kamrup Metropolitan District,
&

Chairperson, DeGS,

Kamrup Metropolitan District, Guwahati

Date: 01/02/2024

Memo no. PER-11/3/2024-PER-KMM/ 110

Copy to:

1. The Joint Secretary to the Government of Assam, Information Technology Department for kind information.
2. The Director, Directorate of Information Technology, Electronics and Communication for kind information.
3. The DIPRO, Kamrup Metro for wide publicity of the advertisement.
4. The DIO, NIC, Kamrup Metro for uploading of this advertisement at the District
5. Office copy.

(e-signed)

District Commissioner,

Kamrup Metropolitan District,

&

Chairperson, DeGS,

Kamrup Metropolitan District, Guwahati

I/158180/2024

**RECRUITMENT NOTICE OF DISTRICT PROJECT MANAGER (DPM)
AND DISTRICT TECHNICAL SUPPORT STAFF (DTSS) UNDER THE
DEGS, KAMRUP METROPOLITAN DISTRICT**

Academic Qualification, Experience and Age Requirement

1. Academic Qualification & Experience

Sl No.	Name of the post	Minimum academic qualification	Work experience
1	DPM	Graduate in any discipline with working knowledge of computer	Minimum 2 (two) years of experience of working in IT field and having knowledge of computer system
2	DTSS	10+2 passed with diploma in IT	Minimum 1 (one) year of experience of working in IT field

2. Age:

- The maximum age for applying for the post of DPM & DTSS shall be 41 years as on 1st January, 2023.
- This age limit shall be relaxed for the applicant who has been serving for similar position under that or any other District Administration, by numbers of years served upto a maximum of 8 years

Duration of Assignment

The initial contract of DPM & DTSS shall be for 11(eleven) months. The duration of contract may be extended for next term based on satisfactory performance & good conduct evaluated on 10th month of every on-going contract period.

Work Location

- The primary work location for DPM shall be Office of the District Commissioner, Kamrup Metro and the incumbent may be required to provide services across the district.
- The DTSS shall be required to provide technical support at Sub-District Offices and Revenue Circle Offices or as required by DeGS, Kamrup Metro.

Selection Criteria

- There shall be a written exam followed by personal interview for both DPM & DTSS posts separately.
- In the written exam, 50 nos. of multiple-choice questions shall be asked comprising total of 50 marks from topics: General Awareness, Maths, Quantitative Aptitude & Reasoning and Knowledge of Computer Systems.
- The personal interview shall be of total of 50 Marks and the final selection of the candidate shall be done based on the summation of the marks obtained in written exam and the personal interview (out of 100).
- For the candidates who have been serving in similar position under any District Administration across the state, 2 (two) marks shall be awarded for each year service offered upto maximum 16 marks in the personal interview for a maximum experience period of 8 years.

How to Apply

- Interested candidates are required to submit application form as per the prescribed format along with self-attested copies of minimum educational qualification, experience and any other document related to diploma in IT.
- The application form may be downloaded from the Kamrup Metropolitan District Administration website www.kamrupmetro.assam.gov.in or may be collected from Counter no. 3 of the Public Facilitation Centre (PFC), Office of the District Commissioner, Kamrup Metropolitan District, Guwahati, Hengrabari.

I/158180/2024

- The application form along with the requisite documents may be submitted in the Drop Box in the Administration Branch, Office of the District Commissioner, Kamrup Metropolitan District, Guwahati on or before **12.02.2024**. Candidates are requested to submit separate application form, if anyone wishes to apply for both of the posts.

Written Examination & Personal Interview

- All applicants are requested to visit the Kamrup Metropolitan District Administration website www.kamrupmetro.assam.gov.in for viewing the list of eligible candidates who are selected for Written Examination and for further details of the Written Examination and personal Interview.
- Candidates selected from the Written Examination would need to produce original certificates of educational qualification, etc based on the eligibility criteria.

I/158178/2024

APPLICATION FORM FOR THE POST OF DPM/DTSS UNDER DEGS, KAMRUP (METRO)Name of the Post Applied for: ☐ DPM ☐ DTSS

Personal Profile				Affix your passport size photograph		
Name of the Candidate						
Mother's Name						
Father's Name						
Date of Birth (DD/MM/YYYY)						
Address	Village/Ward No/House No. etc.					
	Post Office					
	Police Station					
	District		State		PIN	
Phone No		Email Id				

Educational Profile			
Educational Qualification	Board/University	Percentage/CGPA	Year of Passing
10th/HSLC			
12th/HS			
Graduation			

Professional Profile			
Name of the Organisation	Designation	Key Responsibilities	Duration (Start Date & End Date)

Whether you've worked as DPM ☐ DTSS ☐

If yes, name of the District _____ and period of tenure _____

Declaration

I, hereby declare that the above information is true to the best of my knowledge. If any discrepancy is found, my candidature to the applied position may be forfeited anytime.

(Signature of the candidate)

