

I/548339/2024

ASSAM STATE DISASTER MANAGEMENT AUTHORITY
ANCILLARY BLOCK, ASSAM SECRETARIAT, DISPUR, GUWAHATI-781006
Phone: 0361-2237221 (O); E-mail: asdmaghy@gmail.com

E. 457006/6

Dated 10th May 2024

From: Shri Alakananda Medhi, ACS
Dy Secretary & State Project Coordinator
Assam State Disaster Management Authority (ASDMA)
Dispur, Guwahati -6

To: The District Commissioners & Chairperson DDMA
All districts

Sub: **SoP on Assured Minimum Facilities and Services in the Model Relief Camps**

Sir/Madam,

With reference to the subject cited above, I am directed to inform you Assam State Disaster Management Authority (ASDMA) in collaboration with the UNICEF has developed a Standard Operating Procedure (SOP) on Assured Minimum Facilities and Services to be provided in the Model Relief Camps. A copy of the same is enclosed herewith for your ready reference.

You are therefore requested to ensure the compliance of the SOP in all model camps set up in within territorial jurisdiction of your district. This has the approval of the Principal Secretary, Revenue & DM department and CEO, ASDMA.

Yours faithfully

Encl. as stated

(Alakananda Medhi, ACS)

Dated 10th May 2024

Memo E. 457006/6-A

Copy to:

1. The Secretary Coordination to the Chief Secretary to the Govt. of Assam for information.
2. The Head of the Field Office, UNICEF, Assam for information.
3. The PS to the Principal Secretary, R&DM department and CEO-ASDMA for information.

E signed/

(Alakananda Medhi, ACS)